

LOGISTICS SERVICES DIVISION
WEEKLY REPORT
PERIOD ENDING 10 AUGUST 1983

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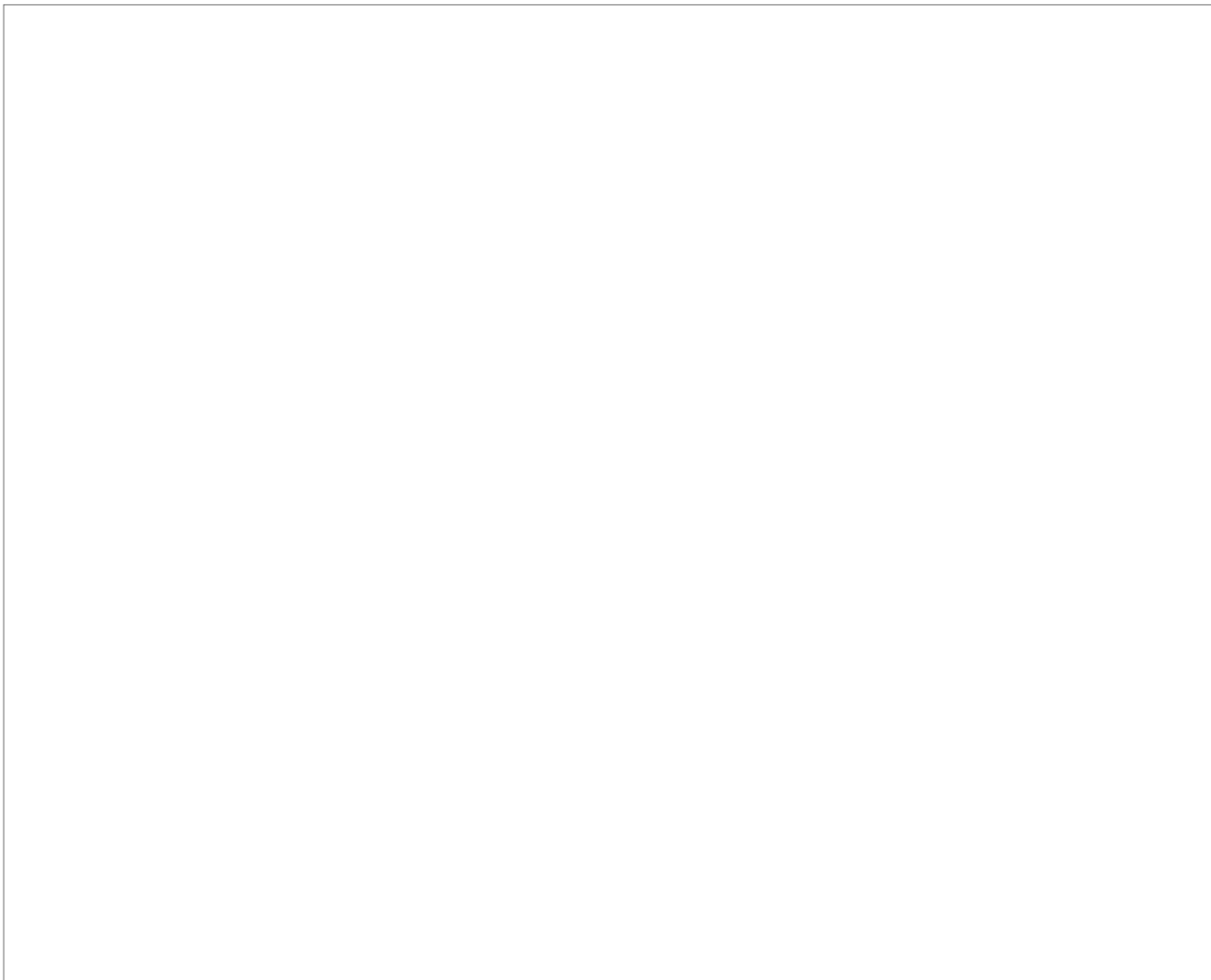
I. Progress Report on Tasks Assigned by the DCI/DDCI:

No items this reporting period.

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II. Items/Events of Major Interest:

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d. Suggestion and Achievement Awards Board: An electrified board promoting the Office of Personnel's Suggestion and Achievement Awards Program was installed in the 1C Corridor of Headquarters Building (near the South Cafeteria) on 5 August. The design was approved by the Fine Arts Commission which is encouraging the DCI Public Affairs Office to modify their board so that it will have a similar fluorescent header.

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e. Project Cleanup: Discarded equipment and other materials that had been placed in the Motor Pool area have been PTI'd and other trash placed in a dumpster provided by the General Services Administration. Snow removal equipment such as snowplows that were unsafe and could not be repaired were also PTI'd.

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g. Renovations - Printing and Photography Division: The Electric, Sheetmetal, and Plumbing Shops have completed work in Rooms 166 and 123, Printing and Photography Building. The raised floor has been finished by the contractor, and drywall is presently being installed by the Carpenter Shop.

h. Renovations at Headquarters Building: Drawings for the renovation of the Signal Center of the Office of Communications in Room 1B27 were completed and issued to the Space Maintenance and Facilities Branch, LSD/OL, on 4 August 1983. Working drawings and specifications were issued on 9 August 1983 for a new raised floor area to be installed by contractors.

Painting in Room GG2202, Office of Data Processing, has been completed. Carpenters are presently installing kitchen cabinets, and the electrician is installing power for a microwave oven.

Carpenters have completed the installation of doorjamb and have hung the doors in Rooms 1~~FOUO~~027 Office of Security polygraph area. Work remaining for the Carpenter Shop is installation of door locks and soundproof gaskets around doors and baseboard molding. Wallpapering of the six interview rooms has been completed by the contractor. Telephone company supervisory personnel installed two telephone station cables on Tuesday, 9 August.

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III. Significant Events Anticipated During the Coming Week:

No items this reporting period.

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Chief
Logistics Services Division

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